

SIMPLE PROJECT SCHEDULE TEMPLATE EXAMPLE

PROJECT TITLE

START DATE

01 Aug

PROJECT DURATION

IN DAYS

PROJECT MANAGER

END DATE

16 Aug

16

Task Name	Start Date	Due Date	Assigned Owner	Dependencies	Status
Finalize branding	Aug-01	Aug-03	Sarah	No	In Progress
Design homepage	Aug-04	Aug-08	David	Finalize branding	Not Started
Build homepage	Aug-09	Aug-13	Raj	Design homepage	Not Started
Write website content	Aug-05	Aug-10	Emma	Finalize branding	In Progress
SEO setup	Aug-11	Aug-12	Leo	Write website content	Not Started
Final testing	Aug-14	Aug-15	Team	Build homepage, SEO setup	Not Started
Go live	Aug-16	Aug-16	Sarah	Final testing	Not Started